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SCM BOARD OF DIRECTORS MEETING

December 18, 2018

MINUTES

Board Meeting Commenced: 6:08 pm

Location: Andy's house

Present: Andy, Meg, Deb, John, Abigail, Alicia, Rich (guest), Jeremy, Jen

Absent: Anthony, Rich, Michael

PRELIMINARIES

Ends: read by John

Ground Rules/Guest Rules: read by Abigail

AGENDA REVIEW

Items C-E of the voting agenda rescheduled for early next year. Item B from the discussion agenda was postponed.

MEMBER FORUM

Guest Rich introduced himself to the board and expressed interest in potentially applying.

VOTING AGENDA

Meeting Minutes: Andy moved to accept, seconded by Abigail, no discussion, all in favor (John & Deb abstained).

Item B: Deb moved to accept, seconded by Meg, discussion: Meg noted that there is a Dropbox archive as well, all in favor.

GM FYI REPORT

Owner Update: 15 new members for December.

Staff Update: Carly has returned to the store.

Marketing/Advertising Update:

- Food For Good promo - we've received several hundred dollars worth of donations and there has been a very positive response from both customers and staff. Assumption sent us a list of items they could use which we turned into options that could be purchased at different price points. The co-op has been working with Assumption for many years so they seemed like a good choice to start with. This is a pilot and we hope to do it again with other community organizations. We may do one in conjunction with our upcoming Member Appreciation Days.
- New Leaf: Jeremy's column will be on the benefits of membership. John will also be completing a column. A board member suggested making the columns shareable online.

Major Expenditures: none

Special Events/Things of Note:

- Credit card fraud: The co-op itself was not targeted, it was the credit card company and they are liable. The issue is in the process of being resolved.
- Energy: The co-op is switching from 50% renewable energy to 100% starting in January.
- Virtual audit: We will hopefully receive the audit draft soon.
- NYS tax progress: The state tax issue has been resolved.

Financial Reporting: Margins and key indicators are fine. Cash is down due to payables. 3.31% sales growth for November, almost 3% YTD.

DISCUSSION AGENDA

Draft 2019 Calendar: The board drafted the calendar for 2019, including policy monitoring assignments and meeting locations.

Onboarding/Orientation: Jeremy will be meeting with Colleen and Alicia to go over orientation.

Yearly Review: To be conducted by email.

Certify Election Results: 46 valid ballots were cast. There were 46 votes for Alicia and 45 for Colleen. 3 invalid ballots were cast. There were 4 write-in nominations for 3 members. Member who received several write-ins was invited to apply for the board. Abigail moved to accept the election results, seconded by Andy, all in favor (Colleen abstained).

Adjourned: 8:30 pm