

SRFC BOARD OF DIRECTORS MEETING
October 20, 2014 6-9 pm
Minutes

Syracuse Real Food Cooperative Ends Policy: *The Syracuse Real Food Cooperative is a sustainable, thriving, cooperative commerce in our local community centered on an excellent grocery store built upon participation and ownership.*

Meeting Ground Rules:

- *Assume everyone wants the best for the Co-op and community.*
- *Make a personal commitment to making a positive contribution. Be aware of yourself and how what you feel, say and do impacts others.*
- *Truly listen to others' views with curiosity and without interruption.*
- *Be willing to understand and explore diverse views, not just defend your own.*
- *Do not dominate the meeting time. Seek balanced participation among directors. Adhere to time allotments.*
- *Use a "parking lot" for important ideas and issues not directly related to the topic.*
- *Have fun.*

Meeting Guidelines for Guests:

We welcome members of the Co-op to attend Board meetings as guests.

- *The Board meets once per month. To help us be efficient in our work, the Board follows a carefully prepared agenda. We ask that all guests be respectful of the Board's process and not interrupt during discussions and voting.*
- *We welcome your questions and comments during our Member Forum item on the agenda. Please limit your comments to five minutes. If you feel that five minutes is not enough time, we ask that you request an agenda item be added to the following meeting so that the Board may allow the appropriate time to hear your comments.*
- *Requests for information and answers to questions from the Board of Directors may be discussed at a following meeting. The Board speaks with one voice and we want to make certain that we have given your comment the attention it deserves.*
- *The Board may decide that your concern is an issue that has been delegated to the General Manager, and therefore refer you to the GM for next steps or response.*
- *Some of the information discussed at Board meetings is related to confidential information. We reserve these conversations for Executive Session, and will request that guests excuse themselves during this agenda item.*

Minutes submitted By: Debra Lee

Present: Thane, Dan, Karl, Meagan, Deb, Larry, Andrew, Jeremy, guest Jamie Denning

Absent: Tom (excused absence) Julie (arrived 7:15)

Meeting commenced: 6:00 pm

Meeting adjourned: 8:00 pm

Check-In added: 2 minute go around for check in and introductions

September Meeting Minutes: Acceptance of Minutes moved by Karl, seconded by Dan, Andrew abstaining, approved with none opposing, all in favor. Noted importance for Deb to capture the issues posted to the Bike Rack for future reference.

Store Report:

Jeremy began with the monitoring report B7 Membership. There was a brief discussion and agreement on referring to the goals in the ends policy instead of expanding on goals in B7 itself.

Larry moved to accept the report, Karl seconded and the motion passed as all were in favor, none opposing and none abstaining.

Jeremy presented FYI report. Updated board on physical plant issues, staff changes, and the member drive with encouragement to perform annual member drives each and every August.

The financial loans coming due were discussed and a resolution adopted to allow Jeremy to negotiate with the credit union. The resolution reads:

Resolved to authorize Jeremy DeChario, Interim General Manager of the Syracuse Real Food Co-op, to request information about our accounts with Cooperative Federal and to negotiate with Cooperative Federal regarding our line of credit (mortgage) and facade renovation loan.

Moved by: Thane Joyal; Second by Daniel Sanders; approved with none abstaining, none voting no.

The audit update was positive. It went well and was very informative and cooperative. It was noted that the SRFC continues to be on the NCGA watch list. And it was agreed that Jeremy and Garland will work with Dan, Meagan, and Larry on weekly financial monitoring including the variance from the budget with particular reference to the NCGA benchmarks for financial jeopardy. Jeremy reported on his CCMI Project which was a total Re-Do of the front of the store. The final session of this GM training is next week in Philadelphia.

Annual Meeting Planning:

Venue secured, still working on speaker and discussion topics.

Noted once again that a resource for us is a recent article in The Leader about annual meetings which Jeremy sent along with his weekly update on October 8.

Board Administrative Tasks:

Board Perpetuation Committee met and Meagan reported on board elections and candidates and Tom's notice of intention to resign from the board at the first of the year.

Board Policy Monitoring of D5, Code of Conduct, was performed with Survey Monkey and thought to be adequate and better than reading the policy during the meeting. No revisions suggested. It was noted that previous policy revisions and additions should be found and the policy register updated. Jeremy has offered to comb previous minutes and perform this task. (thank you)

Policy D4-Chair's Role will be taken on next month using Survey Monkey.

January 10 will be another opportunity for board members and Jeremy to attend CBLD 101 and Leadership Training in Keene, NH

Discussion about re-enrolling with CBLD was done highlighting the support we receive.

Dan made the motion to re-enroll and sign on for 2015, Karl seconded, Thane abstained and the motion was approved as all were in favor. Jeremy will follow up on available scholarship money.

Bike Rack:

-consider subscription to Survey Monkey

-correct references to the proper fiscal year in the by-laws