

June 2010
Board of Directors Meeting Minutes
Syracuse Real Food Cooperative
 28 June 2010 ~ 6:00 - 9:00 pm
 500 Plum Street, Syracuse (5th Floor)

Item #	Time	Topic	Leader	Outcome	Related Documents
Business Meeting					
1	6:00	Preliminaries <ul style="list-style-type: none"> • Distribute Meals • Q&A with the GM • Agenda Review • Task Review 	Travis Travis Georgette Georgette		
2	6:30	Call Meeting to Order Welcome Guests Accept May10 Minutes	Georgette Georgette	Accept	SRFC_2009-05M.pdf
3	6:35	GM Monitoring Report <ul style="list-style-type: none"> • Policy B5 – Communication and Counsel to the Board 	Georgette	Accept	MR Communication and Counsel to the Board 0610.pdf
4	6:40	Board/GM Relationship survey	Kris	Accept	
5	6:45	Store Report & Expansion Update	Travis	Presentation	
6	6:55	Committee & General updates (time 5 – 7 min each) <ul style="list-style-type: none"> • Treasurer's Report • NL Update • Bylaw Committee • CCMA 	Walley Travis Thane Georgette	Presentation Presentation Presentation Presentation	
7	7:05	Loan campaign planning	Georgette	Discussion	Member Loan Toolbox
8	7:20	Video: Michael Shuman at the Hanover Cooperative	Georgette	Discussion	
BREAK					
Executive Session					
9	8:10	Process of adding Board members	Georgette	Discussion	
12	8:40	Meeting Review	Georgette	Discussion	
13	8:45	Business Meeting Adjourned	Georgette	Accept	

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Board Members Present: Walley Francis, Kris Venne, Larry Rutledge, Georgette Nicolaides, , Vanessa Marquez

Guests: Travis Hance

Excused: Thane Joyal, Gloria Kraegel

- 1 Preliminaries
 - Distribute Meals
 - Q&A with the GM!
 - Agenda Review
 - Task Review

- 2 Georgette Called the Meeting to Order at 6:27pm.
The May 10 Minutes were accepted as compliant.
(Motion: Walley, Second: Kris) [4 in favor, 1 abstention]

- 3 GM Monitoring Report
 - Policy B5 – Communication and Counsel to the board was accepted as compliant.
(Motion: Walley, Second: Kris) [Unanimous]The report is pretty much the same report as last year, just with different dates.

- 4 Board/GM Relationship survey
 - Only 4 board members took the survey.
 - Most answers are: Strongly Agree – Agree
 - Discussion of the “Strongly Disagree” points
 - Reminder email will be sent out to get better participationMotion to accept the Board/GM relationship survey.
(Motion: Walley, Second: Kris) [Unanimous]

- 5 Store Report by Travis
 - One new hire, Sarah
 - No other staffing changes
 - Mel Braverman of CDS and I are meeting tomorrow to review his proposal for Management Team Training.
 - Sales growth continues to be strong, but we flattened out a bit. We finished May up 2.24%, June to date we are up 2.72%.
 - We finished the year with \$18,200 in new paid-in capital. Extraordinary!
 - I am thrilled to report that we did achieve a net profit for the year.
 - I did some more preliminary design work with GM Crisalli, and I am seeking more project bids.
 - We got a resolution of support for our zoning change from TnT, as well as WENA. Thank you so much!
 - We are holding an informational meeting 6 PM July 1st at the Dayhab center for residents who will receive notice from BZA.
 - Upcoming dates to have a mind:
 1. We expect legal review of our member loan plans, and a relevant documents in your hands any minute now. I understand that this is a great source of frustration. The review period is done, our attorney is gently prodding the State for their comments.
 2. Fundraising is right around the corner.

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- Larry got a few calls from our neighbor complaining about our roof drain. The drain is clear. Please direct Mark to call the store, he stops in every day, but he hadn't mentioned there was a problem.

Support needed going forward: Be prepared to talk about the member loan campaign. Please read the materials thoroughly once we get them back from our attorney, and please ask questions!

6 Committee & General Updates

- Treasurer's Report:
How are the expansion expenses shown on the Report?
We should keep an eye on the Net profit apposed to the operating profit.
- New Leaf Update:
The NL will be in your inboxes within the week.
- Bylaw committee
They met with Ron and are moving forward.
- CCMA:
 - Travis and Georgette went
 - Visited some stores
 - Attended several presentations
 - CBL 101 Baltimore on July 10th, The whole board should go.

7 Loan Campaign Planning

Suggestion for fundraising location: Upstairs of the Palace, Drumlins, Memorial church
We need to do a dry run to practice how to present the loan campaign. July 6th or 7th.

8 Video:

Georgette will download it for the next meeting

BREAK

9 Process of adding board members

Names of people that could possibly qualify and contribute:

1. Jeff Winfried
2. Mary Anne Fiedler
3. Emily
4. Chris Fowler
5. Cory Driscoll
6. Andy Maxwell

Garry Jacobs
Paul Mercurio
Matt Potteigner
Marilyn Zalion
Kira Crawford
Starke Donnely
Tom Perrot
Meridith
Bob Doucette
Rick Destito

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Tom Lumpkin
George Curry
Karen CortlandGail Sustare

Georgette will contact 1 and 2.

10 Meeting Review:
Need work on structure, Great meeting, Went well, Organized

11 Meeting adjourned at 8:27pm.

Task List:

[New]

- Download video (Georgette)
- Call 1 and 2 of possible candidates for Board