

SRFC BOARD OF DIRECTORS MEETING
September 22, 2014 6-9 pm
Minutes

Syracuse Real Food Cooperative Ends Policy: *The Syracuse Real Food Cooperative is a sustainable, thriving, cooperative commerce in our local community centered on an excellent grocery store built upon participation and ownership.*

Meeting Ground Rules:

- Assume everyone wants the best for the Co-op and community.
- Make a personal commitment to making a positive contribution. Be aware of yourself and how what you feel, say and do impacts others.
- Truly listen to others' views with curiosity and without interruption.
- Be willing to understand and explore diverse views, not just defend your own.
- Do not dominate the meeting time. Seek balanced participation among directors. Adhere to time allotments.
- Use a "parking lot" for important ideas and issues not directly related to the topic.
- Have fun.

Meeting Guidelines for Guests:

We welcome members of the Co-op to attend Board meetings as guests.

- The Board meets once per month. To help us be efficient in our work, the Board follows a carefully prepared agenda. We ask that all guests be respectful of the Board's process and not interrupt during discussions and voting.
- We welcome your questions and comments during our Member Forum item on the agenda. Please limit your comments to five minutes. If you feel that five minutes is not enough time, we ask that you request an agenda item be added to the following meeting so that the Board may allow the appropriate time to hear your comments.
- Requests for information and answers to questions from the Board of Directors may be discussed at a following meeting. The Board speaks with one voice and we want to make certain that we have given your comment the attention it deserves.
- The Board may decide that your concern is an issue that has been delegated to the General Manager, and therefore refer you to the GM for next steps or response.
- Some of the information discussed at Board meetings is related to confidential information. We reserve these conversations for Executive Session, and will request that guests excuse themselves during this agenda item.

Minutes submitted By: Debra Lee

Present: Thane, Dan, Karl, Meagan, Deb, Larry, Julie, Jeremy

Absent: Tom, Andrew (both excused)

Meeting commenced: 6:03 pm

Meeting adjourned: 7:33 pm

Check-in added: 1 minute go around to share how feeling and how well prepared for the meeting.

August Meeting Minutes: Acceptance of Minutes moved by Dan, seconded by Meagan, Larry abstaining, none opposing, all in favor.

Store Report: Jeremy presented FYI report and shared the upcoming need for the near future expenditure of new paneling in the walk-in cooler. Jeremy has requested that Larry and Andy stop by to consult regarding this project. The board was informed about the upcoming Equal Exchange/SRFC project to support a co-op in El Salvador. The financials were presented in a new format and discussed. Garland and Jeremy are speaking each week with Jeremy getting questions answered. Members of the board expressed interest in discussing planning for competition, especially financially. The report was accepted with all in favor.

The GM monitoring on B3 Financial Condition was revised as previously discussed.

Small edits needed on:

B3.1 "business" changed to "accounting firm"

B3.4.3 "below" changed to "in the ends report"

and clarification needed on reference to year 13/14 or FSE13 were discussed

Larry moved to accept and Thane seconded. All were in favor

The GM monitoring on B4 Asset Protection was discussed and accepted

Annual Meeting Planning

The annual meeting date has been moved to Monday December 1 so that we can meet at the Westcott Community Center beginning at 7pm. We discussed visions for the meeting which shall include:

-a welcome by Jeremy,

-a brief financial report by Larry (including what???)

-an offering of foods and door prizes by Jeremy and Julie,

-a short presentation by someone of interest about something of interest,

-a discussion in small groups,

-the presentation of people running for offices,

-the opportunity to vote at the meeting including a quick lesson on voting procedure (whether it is the old style or a new one (Thane and Meagan),

-an encouragement to vote and participate (Meagan)

We shall look forward to the next annual meeting taking place truly in the Fall months.

Board Administrative Tasks

-Board Perpetuation Committee is meeting Thursday September 25

The committee members, as well as board members and staff, should follow up on any leads for future board members and encourage prospective board members to attend the next board meeting on October 20

-Membership drive received a great gift in a draft letter submitted by Meagan encouraging people to join and sharing the benefits and gifts of belonging to the SRFC. This resource can be easily personalized and used for any recruitment of new members.

-Board Policy Monitoring:

D5 was read aloud and discussed. D.5.8 needs to be deleted and should go on the agenda for next meeting.

D4, the chair's role, shall be discussed at the next meeting

D7, relations to members, needs a written monitoring report which Deb will attempt by the next board meeting.

- Board attendance was briefly discussed and loosely determined that calling ahead of missing a meeting was considered excused but that missing 3 meetings in a row or 4 out of the 12 of the annual meetings was a problem and would be discussed.

Bike Rack:

ByLaw revision needs to be made to correct the reference to the fiscal year (? not sure what this means?)

Thank You All

See you at the Store