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SCM BOARD OF DIRECTORS MEETING

October 22, 2024

MINUTES

Board Meeting Commenced: 6:06 pm

Location: Zoom

Present: Meagan, Tracy, Lauren, Colleen G., Ryan, Rich, Alex, John, Jason, Jeremy, Jen

Absent: Leah, Colleen C.

PRELIMINARIES

Ends: Waived

Ground Rules/Guest Rules: Waived

AGENDA REVIEW

Meg shared an overview of the agenda, noting a heavy discussion agenda with Annual Meeting planning, and included these reminders for upcoming dates:

- The next CBLD meeting is Tuesday, November 11 at 9am.
- The next board meeting is Tuesday, November 19 at 6pm via Zoom.
- The Annual Meeting will be held on Thursday, November 21 at 6pm at the Salt City Market Community Room. Board members should arrive no later than 5:30 for prep & set up.
- The December board meeting will be earlier in the month due to the holidays, and is scheduled for December 17 at 6pm.
- The Annual Board Retreat has been scheduled for Sunday, January 26 from 9am-3pm at the Salt City Market.

VOTING AGENDA

September 24 Board Meeting Minutes: Ryan moved to accept the minutes as submitted, seconded by Colleen G. No discussion. All board members present voted in favor, with Alex, Rich, Jason, and Tracy abstaining.

New Members: Meagan moved to accept the new members as listed in the GM Report, seconded by Jason. No discussion. All board members present voted in favor.

GM Monitoring Report B4 Communication to the Board: Jeremy gave a brief overview of the report. This report outlines accepted GM Monitoring reports and Jeremy's duties for communicating with the board.

GM Monitoring Report B5 Emergency GM Succession: Jeremy reviewed the report, noting that the leadership team attends board meetings when possible and that he keeps Gabe and Scott informed about general operations and board work.

Ryan moved to accept the GM Monitoring Reports B4 and B5, seconded by Colleen G. No discussion. All board members present voted in favor.

GM REPORT

Construction continues at Kensington. The final pour of the ramp has been completed, the air curtain has been mounted, the new exterior lighting is working, accessibility buttons have been wired, the new community board is up, and the back bar counter has been rebuilt. There is still work to be done, including re-installing the bike racks, installing a permanent railing, retouching the mural, getting decals for the windows, etc. Tracy noted that she's been hearing a lot of positive feedback about the ramp.

Jason asked if our auditors will be able to attend the November board meeting to discuss the audit with the board, and Jeremy responded that they will be there.

DISCUSSION AGENDA

Round Up Planning: For the past two years Round Up nominations were presented at the Annual Meeting and incorporated into the board election. Jeremy would like to transition the Round Up program to subsidize an access discount or an equity sponsorship. Weaver's Co-op in North Carolina had a round up program that they transitioned into an affordability sponsorship. The board chose two organizations, the Ed Smith PTO and Book Buddies, for the next two rounds of the Round Up program, and then we will consider transitioning to the Food For Good/access

membership model. Meagan moved to accept the Ed Smith PTO and Book Buddies as the Round Up nominees, seconded by Rich. No discussion. All board members present voted in favor.

Annual Meeting Planning: Meg reviewed the annotated agenda for the Annual Meeting, including timestamps and responsibilities for board members. Jeremy and Jen provided an update on outreach, promotion, and logistics/catering. Rich will work with Jeremy/Jen to take the lead on the registration table. Board members reviewed outreach plans and assignments: postcards are ready for pickup by Board members this week, Jeremy will email out script and contact lists, and Board members will mail out cards by 11/8. During the week of 11/11, Board members will make a second contact to the members on their list, by call/text. Leaders for each breakout station submitted their plans, including setup and supplies needed; Meagan compiled these submissions into a report and reviewed them with the group. Jeremy will provide supplies indicated on that report. Colleen G and Ryan are working on the Bylaws and Articles proposal, due 11/1.

Committee Check Ins:

- **Board Perpetuation Committee:** We have a competitive election, with 2 new nominees and 3 incumbents for 4 open seats. Meagan will contact Rich about preparing Nominations report and is checking in with nominees about their candidate profiles.
- **Executive Committee:** Annual Board Retreat is scheduled for Sunday 1/26. Jeremy is working on reserving a venue. Meagan asked Board members for input on agenda topics or feedback on prior retreats to help shape the agenda. No comments for now; board members welcomed to email if they think of anything they'd like to share or propose. Meagan submitted our annual renewal for CBLD Basic. Next meeting 11/12 at 9 am.
- **Policy Review:** Next batch of self-monitoring reports in progress (D6-D7); planning to bring these to the board for vote next month. We have 2 left after that to complete our annual self-monitoring of Board policies.
- **Legal Documents Review:** covered above
- **Member Engagement:** none / annual meeting plans covered above
- **Finance Committee:** meeting date pending to review Q1 financial condition report
- **Agenda for breakouts: NONE**

Adjourned: 7:15p