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SCM BOARD OF DIRECTORS MEETING

July 18, 2023

MINUTES

Board Meeting Commenced: 6:06p

Location: Zoom

Present: Meg, Colleen G., Jason, Tracy, Denee, Leah, Ryan, Rich, Jen, Jeremy

Absent: Colleen C.

PRELIMINARIES

Ends: Waived

Ground Rules/Guest Rules: Waived

AGENDA REVIEW

Meg reviewed the agenda, upcoming important dates and reminders.

VOTING AGENDA

4/4/23 Board Meeting Minutes: Leah moved to accept the minutes, seconded by Colleen G. No discussion. All board members present voted in favor, Rich and Denee abstained.

5/30/23 Board Meeting Minutes: Meg moved to accept the minutes, seconded by Tracy. No discussion. All board members present voted in favor, Leah and Rich abstained.

B.4 GM Monitoring Report: Communication to the Board: This report reviews how Jeremy communicates what is going on at the Co-op to the board, via the GM monitoring reports. Meg moved to accept the report as submitted, seconded by Denee. No further discussion. All board members present voted in favor.

New Members: Leah moved to accept the new members as listed in the FYI report, seconded by Colleen G.. No discussion. All in favor.

Other Notes: Meeting packet includes email vote on note transfer for Walley Francis. In June, the board approved a capital expense proposal from Jeremy to move forward with the cooler replacement project at Kensington.

GM FYI REPORT

Jeremy is waiting for final quotes on the new Kensington coolers, and will be placing the order by the end of the month. The shelving quote for the Salina reset has been approved. Website redesign with StayFresh continues. The FYE23 preliminary reports are almost complete, but overall it has been an exceedingly successful year for the Co-op.

DISCUSSION AGENDA

Conflict of Interest Declarations: none

Ends Report: Jeremy reviewed the Ends Report, which covers our mission-based initiatives, and discussed progress with the Round Up program and Double Up Food Bucks.

Plans for Staff Survey: Jeremy and the board discussed putting out the staff survey ASAP to make sure the majority of staff are able to complete it by the time the Staff Treatment report is due.

Committee Reports:

- **Board Perpetuation:** Colleen G. said she has been in contact with someone who is interested in joining the board. All board members who are up for reelection this year want to stay on the board. The board discussed expanding board size by 1 to accommodate everyone who wants to serve. Meg moved to increase board size to up to 11, seconded by Denee. No discussion. All board members present voted in favor.
- **Member Engagement Committee:** Leah said she will work on setting up a committee meeting before the next board meeting. Possible board presence at the Co-op's booth at the Westcott Cultural Fair on October 1 was also discussed.
- **Financial Committee:** Jason reported that everything that Jeremy has shared with him looks great, and he is just waiting for a final number. Jason asked Jeremy if we have a manager for the audit, and Jeremy responded that he will put them in contact.

Board Meeting Scheduling: The next board meeting is a hybrid meeting scheduled for August 22. In-person participants can attend at the Coworks meeting space.

EXECUTIVE SESSION

The board discussed and approved a year-end discretionary bonus. Moved by Meagan, seconded by Rich, all in favor.

Adjourned: 7:34 pm